

(Note: These are not the official minutes of the meeting. These are just reminder notes to help us remember what we talked about.)

Board

July 27, 2023

Attending: Adam M. (presiding), David S., Carol S., Jim S., Brittany G, Dave D.

- I. Call Meeting to order: Adam
- II. Prayer: Jim
- III. Bookkeeping
 - A. Brittany gave a financial report. It is included at the bottom.
 - B. Discussion: Dave added the bottom part of the report. In order to show our givers how the students are being blessed by their giving, even though it looks like the only thing we are paying for is Dave's wages. Most of these blessings come out of Dave's pocket. Eventually, we will need to create an account that covers these blessings so that it does not come from Dave's pocket. Grocery and coffee cards would be helpful in this area.
 - C. Discussion: We have asked our CPA to take over the taxes and wages part of the bookkeeping. This was because we discovered there was a tax we did not know about. We thought the only way to keep up with all the changes is to use an expert in this area. The CPA will bill us quarterly - about \$400.
 - D. Discussion: To become transparent to our givers and to help communicate to new givers, we are going to post our financial report on the website. We will modify it to say: "Monthly expenses", "quarterly expenses", inflow, blessings towards students, and money on hand.
 - E. Discussion: The board decided the financial report looks good. It is everything they need and is easy to read. They told Brittany that she is doing a great job.
- IV. Dave's Report
 - A. Discussion on how CSF is different than most campus ministries (which are program ministries that look more like youth groups) and we are life ministries (that focus on living together).
 - B. Summer is slow with students because some are out of town and all of them have jobs, but he is working on several projects.
 1. He is working on the bylaws and job descriptions. This will allow WCCCM to become more transparent when talking to givers.
 2. He is working on discipleship training.
 3. He is developing the Extended Family outreach - which is fundraising and promotion within the community.
 4. CSF continues to meet each week, and Dave usually sees students through the week.
 5. Much of what David is working on is discussed within other points of the meeting.
- V. Fundraising/ outreach
 - A. Dave started the summer preaching at Rangely and Fruita. He presented the Extended family at both churches.
 - B. We will be promoting at a BBQ at Valley church in Sept. (see below).
 - C. We will be promoting at a BBQ at Clifton Christian Church in Sept. (see below)
 - D. We are reaching out to some new organizations to present our Extended Family. We need everyone to keep promoting us with their churches, organizations, and friends.
 - E. Discussion: We have been receiving about \$2,000 from our givers. This is just below our outflow (about \$2,200 a month). This means that we are losing more money than we are making. If we can increase our inflow to about \$3,000 a year, we would be able to create a 'blessing' fund for students and Dave will not need to use his savings. We would then be able to grow our ministry. We set a goal to try to be at \$3,000 by next year.
- VI. Extended Family
 - A. Pablo is heading this up.
 1. He has been talking to Valley about creating a storage area for student's needs.
 2. He also helped Kawika fix his truck and inspected Sheba's car to make sure they are both road worthy. Dalton's auto has also been a blessing here.
 - B. Discussion: We need to give out giving receipts for those that donate to the storage so that people could take it off their taxes and we know who to thank. Dave will contact the CPA to see what he would advise about this.

- C. Dave is working on a short video that will explain our vision for the Extended Family that can be shown at the churches. This will explain the storage and also why we need grocery and coffee gift cards - while also showing what we are doing on campus.

VII. Discipleship/ Coach's training

- A. Dave has been working with Brittany to create a discipleship program that we are calling 'coaching'. The reason we are not using the word 'discipleship' is because the word is used differently in each of the churches. We want people to see our focus is to help students to live fore Jesus, not to tell them how. Like a coach that prepares a player for the game - he doesn't play the game for him. The hope is to have our initial plan in place and organize a training meeting in August. We are asking two of the students to join this team. The hope is that in a year, we are training students as peer coaches.

VIII. Meat the Freshmen

- A. Meat the Freshmen is August 24th. This is an event that is meant to show the campus that all the campus ministries work together. It is not a bad event, but it seems like it is just a promotion for four-winds - which our students do not really like to go to because it is inconvenient when everything they need is on campus. In the past, also, those that head up this event has been rude to our sponsors when we bring in the coleslaw. The last few years, we have been on the promotion items (because we pay to be), but have not been included in the verbal announcements of the different groups that is done at the event.
- B. Discussion: we have traditionally given \$300 - which is double that which is given by most groups - we will only give only \$150 for the event and use the other \$150 for a new portable cooler to carry the coleslaw.
- C. Discussion: Pablo has told Dave that Valley church is taking care of the coleslaw costs. We still need to meet the night before to make the coleslaw.
- D. Discussion: We were not sure if Brittany needed to write a check for the event or if the CPA would do it - so Dave would check.

IX. CCC BBQ

- A. Clifton Christian Church has invited us to promote on the weekend of September 16-17. This is there 'back to church' weekend. Amanda Blehm will lead the worship - possibly with Nash and Madison. Dave is making a video to promote CSF at the event and to show our vision of the Extended Family. They are considering if they want me to preach in a service leading up to the event. We will be able to have a table at the event and pass out literature in the services. I need Extended Family and college students to be there to help us promote - mostly at the BBQ itself (which will be after the last Service on Sunday - around noon).

X. Valley BBQ

- A. Valley Church has invited us to be part of their community BBQ on September 9th. We will be able to set up a display table and promote our Extended Family. We will need college students and Extended Family members to be there to help us.

XI. Bylaw update

- A. In the past few months, Dave has been asked by several people to show them the bylaws of our board - but has not been able to find anyone that has a copy. He has begun researching bylaws and discovered that (by law) we must be able to produce them. He created a temporary set and sent them out to the board before this meeting. Since then, he has found a source that helps to write them - and is easier to read. This new one is below. The board should look them over and we will vote on them at the next meeting.
- B. Discussion: It was voted that we should accept these bylaws as a temporary set, unless we find the original. Then we should bring back the original and update them. There may be a copy in the paperwork that Brant has from Frank, but we did not feel it was a good time to ask Brant for them. Dave will look over the articles of incorporation to see if there is any founding members that might still have a copy. He is going to also email Leland Griffin (the first CSF pastor) to see if he has a copy. When we have an official copy, they will be posted on our website so everyone can have them.

XII. Closing Prayer: Adam

Financial Report
July 27, 2023

Current Bank Balance - \$25,461.28

Inflow vs. Outflow

Jan: (in) \$1,712.65	(out) \$2,184.59
Feb: (in) \$1,607.50	(out) \$2,184.59
Mar: (in) \$2,735.00	(out) \$2,184.59
Apr: (in) \$2,242.46	(out) \$4,487.84
May: (in) \$3,141.00	(out) \$2,196.97
June: (in) \$1,335.00	(out) \$2,184.56
July: (in) \$1,256.71	(out) \$2,184.62

March and April: inflow was greater than or equal to outflow.
April outflow includes quarterly taxes.

General Expenses (per month)

- Dave's paycheck = \$2,180.24
- Health Insurance = \$4.25
- Paypal fees = \$9.42 (total from Jan to now = \$61.11)

Quarterly Expenses breakdown

- Federal taxes - \$2,009.25
- State taxes - \$294

Total expenses:

- 2,303.24

June/ July Student blessings (not reflected in above financial report)

35 drinks

Total: \$811.21

12 meals

- total: \$409.07

(note: Some of these things were donated,
but the majority came from Dave's pocket.)

Birthday

- care package

- Hoodies

- Total: \$238.04

Ministry needs

- Drone - \$110.00

- Envelope stamp - \$54.10

- Total: \$164.10

Miscellaneous

- Truck repair

- Car inspection

- Shop vac

- Box of ties

- \$0.00

Article I. Name

The name of this Board shall be the Western Colorado Christian Campus Ministry (WCCCM) board.

Article II. Purpose and Goals

The overall mission of the Board is to assist the Christian Student Fellowship (CSF) Ministry team in developing a Christian Community on the campus of Colorado Mesa University (CMU).

The Board will advise and direct the ministry in discipling college students with the intent of helping them to become the people that God has intended them to be.

The Board will make recommendations, keep accountable, and encourage the ministry team of CSF by:

1. Developing a community of individuals and organizations to provide support to these college students.
2. Proposing actions to enhance the Christian outreach on the campus of CMU.
3. Establish priorities for ministry opportunities.
4. Identify and reach out to individuals and organizations that could contribute to the mission.
5. Promote ministry ideals to individuals and organizations to encourage greater resources.
6. Participate in the ministry whenever available.

Article III. Members

Section 1. Number.

The Board shall consist of no less than 7 members and no more than 30. A vacancy shall not prevent the Board from conducting business.

Section 2. Appointment and removal.

New members of the board shall be appointed by the Board of WCCCM. The Board shall have the right to remove Board members for good cause shown after notice and a hearing before the Board as a whole. A two-thirds (2/3) majority is required for removal. Automatic removal results in a calendar year.

Recommendations for membership will be accepted from any source.

Section 3. Term.

Board members shall serve as long as they feel that they are in harmony with the mission. They may retire at any time.

Section 4. Compensation.

All members of the Board shall serve without compensation.

Section 5. Voting.

Each member or his/her Board-approved proxy shall be entitled to one vote on each matter submitted to a vote of the Board.

Section 6. Staff members.

The Board will oversee the employment of any paid staff members.

Section 7. Volunteer status.

Board members serve on a volunteer basis to WCCCM. The board will oversee the volunteers that participate in the ministry.

Section 8. Ministry representative

The paid staff minister(s) will be considered a part of the board with equal voting rights, except in matters of employment of said minister.

Article IV. Meetings

Section 1. Regular Meetings.

Regular meetings of the Board shall be held on a monthly or as-needed basis.

Section 2. Special Meetings.

Special meetings of the Board may be held on call of the president of the board, or by any three (3) members of the Board.

Section 3. Notice of Meeting.

Written notice stating the date and hour of each meeting shall be emailed to each member not less than five days before each meeting.

Section 4. Quorum.

A quorum for the purpose of holding a meeting shall consist of not less than four (4) Board members.

Section 5. Manner of Acting.

A quorum present, the act of a majority of the members present shall constitute the action of the entire Board, except as may be otherwise provided in these Bylaws.

Section 6. Parliamentary Procedure.

Robert's Rules of Order is adopted.

Article V. Officers

The officers of the Board shall consist of the following and such other officers as the Board may from time to time designate and appoint:

- a) President
- b) Co-Vice-president
- c) Co-Vice president
- d) Bookkeeper
- e) Recording secretary

The president shall preside at all meetings of the Board. In the absence of the Board, either of the co-vice-presidents shall preside. The Bookkeeper shall supervise and present a financial report at each meeting.

Article VI. Committees

Section 1. Subcommittees

Subcommittees may be appointed specializing in ministry needs.

Article VII. Task Force

Task forces may be appointed as needed to accomplish specific short-term objectives.

Article VIII. Books and Records

The recording secretary shall keep minutes of all proceedings of the Board and such other books and records as may be required for the proper conduct of its business and affairs.

Article IX. Amendments

These Bylaws may be amended at any regular or special meeting of the Board. Written notice of the proposed Bylaw change shall be mailed or delivered to each member at least five (5) days prior to the date of the meeting.

The Board must approve changes in the Bylaws. Bylaw changes require a two-thirds (2/3) majority vote of the Board members present.